FEB 1961

MEMORAHIAM FOR: Executive Director-Comptroller

Deputy Director for Intelligence

Deputy Director for Plans

Deputy Director for Science and Technology

Deputy Director for Support

SUBJET

: Agency Recruitment -- Extension of Field Interviewing

Program

- 1. This memorandum offers for your consideration and concurrence a proposal to involve Agency officials personally in the recruitment of outstanding candidates. The attached draft approvadus to all Office Heads suggests the rationale that notivates my interest in extending our field recruitment effort to incorporate, wherever possible, a serond in-depth interview with the strong candidate, or the as-yet-uncommitted prospect.
- 2. The attached memorandum also indicates a simple procedure by which the Chief, Recruitment and Retires Placement Mivision will be keying candidate interviews to the domestic travel that Agency officials already will be undertaking for their own components. In effect, we will be seeking to borrow some of the traveler's free time for the purpose of scheduling an interview that, in many cases, may go far toward favorably influencing the candidate to remain in the Agency's pipeline until he is cleared and hired.

4. Trial use of this approach has been highly effective. eagar therefore to obtain your concurrence in a full scale effort as soon as possible. Please call me if you have any questions.

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Lamett D. Echola Director of Personnel

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